

### **Dear Parents and Carers,**

We come to an end of a very busy and challenging term. We appreciate the support of parents who have worked closely with the school during the past term. You will have received the Ofsted report and a letter from the Chair of Governors. There is much work to do in the coming academic year but there is a strong team that are ready to forge ahead on the journey of improvement that is ahead of us. All of the areas that Ofsted highlight are already being addressed and much work has been completed. I look forward to seeing as many of you as possible at the meeting on the 11<sup>th</sup> January.

### **Tea Dance**

It was really lovely to see some of you at the tea dance; we nearly didn't recognise one parent in her 1940's costume! I do appreciate the journey that parents/carers have to make to come to school and so we're always grateful when you can attend school events. We must have had some good black market contacts as the quality of cake and tea on offer was of a very high standard! The pupils danced with parents, staff and each other and it was a lovely way to end our WW2 Topic Days. The two days were filled with some interesting activities. See our Twitter page for a picture of battlefield casualties. 1940's food was prepared, spies were sent out on missions and paper planes were made and sent on a test flight. We will continue to develop our curriculum to make it more engaging.

### **Homework**

We have received twelve replies regarding the homework letter. We sent another copy of the letter to parents who had not replied. We will now assume you have opted in to your child receiving homework if you have not told us otherwise.

### **Photo Permission**

Thirty parents have replied to the photo permission letter. We sent another copy of the letter to parents who had not replied. We will now assume that you give permission for your child's picture to be used as detailed in the letter sent home if you have not told us otherwise.

### **Site Safety**

Since September I have been concerned about how easy it was to access the site and for pupils to leave the site and go straight onto a very dangerous road. In the past and during this term pupils have gone onto the road. I am very pleased to tell you that temporary fencing has been erected along the front of the school. We are working hard to lessen the risks that come with being located in such a beautiful rural environment. Following the visit from PC Pack and PC Alex Leeson of West Sussex Missing Persons and Child Sexual Exploitation Team a Missing Persons Response Plan has been produced. All calls to the police will now automatically raise a marker alert to the plan. Our unique setting means erecting fencing around the site is not an option but the plan takes account of this and provides effective solutions. I have arranged for

A Premises Manager who will be able to support the school with premises management and has already reviewed the school's processes of ensuring we are compliant with all statutory aspects of site management. He will develop a system of maintenance checks and address a number of urgent aspects of site health and safety.

### **Broken Windows**

In the past when a window was broken the procedure was that it was replaced with safety glass. It would be too expensive to replace all the windows with safety glass in one go but having windows in a school which shatter into shards is not a satisfactory state of affairs. A visit to the school to quote for safety film applied to all windows will take place in the first week of term.

### **Behaviour**

Thank you for the feedback we've had on our new behaviour scheme. We have reviewed the system in school and will be further developing it in KS2 and KS3 by introducing the Good to be Green scheme. Information about the scheme can be found below and we welcome your views on it. We will not be starting the scheme straight away and the children will have a chance to find out all about it in school before it begins. The Station provision has been closed for essential maintenance work! In January it will reopen and will be situated in one large room central to the school site with a smaller 'chill room' attached.

### **Communication**

In my last newsletter I outlined what we are doing to improve communication. Since then I have discovered that when emails are sent via CallParent, 21 of our parents were not receiving them. We have written to those parents asking them to contact the school with email details. There are now only nine parents we do not have email addresses for. Email is our preferred form of communication when sending out letters and notices. All letters are posted on the school website so you should always be aware of the latest news and information. If you are still not receiving emails from school then please contact the office and provide your current email address.

### **Staffing**

This term we have said goodbye to Miss Williams, School Secretary, we wish her well in her future ventures. She has been a cheerful face in the office welcoming parents and visitors alike. Mr Neave, Premises Manager, is retiring. He is looking forward to spending more time with his new grandchild. We thank him for his hard work over the years looking after our amazing site. Mrs Kennedy is going on maternity leave and we wish her and her family well and look forward to meeting the new addition to her family. Mrs Bracey, Teaching Assistant, is leaving and we thank her for her hard work and dedication during her time at the school. Mrs Watters, SENCo, is looking forward to spending some time writing and also looking into further education opportunities. I would like to thank Mrs Watters for her support during my first term at the school and for all her work on developing the SEN provision in the school. She has been a

valued member of the team. Mr Bagley is completing SENCo training. I will be SENCo until his training is completed. In January we welcome Miss O'Brien as a Teaching Assistant. Some of you may recognise the name - Miss Obrien has worked at the school before as a TA.

### **Baking Classes**

I have been contacted by a cookery teacher who is interested in holding evening classes at the school. I have asked her if she would also be interested in holding some baking classes for parents during the afternoon. Different members of staff would join with these classes. This would be a fun way for parents and staff to develop closer links. If you would be interested in taking part please contact the school office.

### **CallParent Payments, School Milk and Breakfast Club**

Thank you for sending in replies to the school milk offer and breakfast club letter. Breakfast club and school milk will begin in the second week of term. A letter was sent out with instructions on how to pay for school meals. Parents will be charged for school meals from the beginning of term.

### **PACT and Parents' Forum**

Thank you for the replies we have received for both the PACT meeting and the Parents' Forum. The PACT AGM was due to take place on 11<sup>th</sup> January followed by a quiz night. This is now the date for the Ofsted Meeting. The AGM and Quiz will now take place on 24<sup>th</sup> January. The first meeting of the Parents' Forum will be on 17<sup>th</sup> January at 2pm and we are looking forward to working more closely with parents on school development and improvement.

### **Term Dates**

A copy of dates for the half term is attached. Please note the planned INSET day on the 26<sup>th</sup> of January. An INSET day will also be held on the 29<sup>th</sup> January.

### **And Finally...**

**Everyone at Littlegreen wishes you and your family a Happy New Year.**



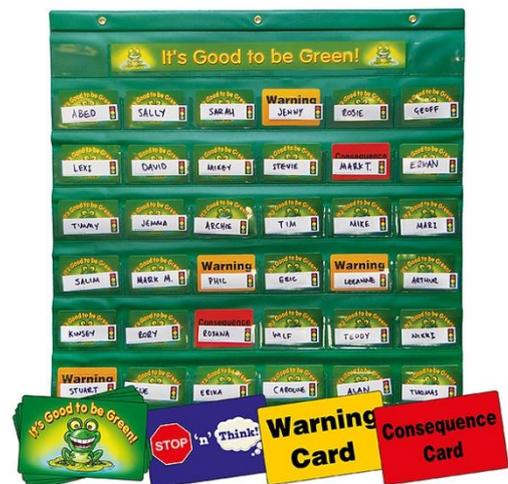
## Good to be Green (KS2) and Traffic Light (KS3) Behaviour Management Schemes

The Good to Be Green behaviour scheme provides a fair and consistent approach to behaviour management. It is an effective and visual way to promote positive behaviour while keeping track of pupils who find it harder to meet the school's behaviour code. The card holder and card system allows for reminders and prompts to be provided enabling teachers to support pupils to get back on track during a lesson. Parents/carers can be kept informed on a daily basis of their sons' behaviour in school.

The pupils are already familiar with the card and cardholder system as it is currently used for Mystery Cards.

[Link to Good to be Green on Youtube](#)

In KS2 pupils will follow the Good to be Green frog scheme. The emphasis is on being 'green all week'. Rewards and consequences will follow being green or receiving a red card.



In KS3 pupils will follow the traffic light scheme. This allows us to use a system that is known to the pupils but also reflects the fact that they are moving up the school.

An updated copy of the behaviour handbook will be sent home to explain the scheme in more detail.