

Dear Parents and Carers,

We have been hit hard by the flu virus this week with up to eight members of staff off on some days. This has meant that for some pupils cover for lessons has proved difficult. We hope you understand that this was unavoidable and we hope to see many staff return next week with normal timetables and cover arrangements in place.

### Parents' Forum

The forum met on Tuesday and was well attended. Minutes will be sent out soon. Friends of Littlegreen (PTA) also met and plans are progressing well for the Easter Fair. There is a page on the website for Friends of Littlegreen where you can find minutes and other information. Well done to our College Hub students who have created this colourful banner advertising the fair.



### Parents' Baking Class

The second baking class will take place on 2<sup>nd</sup> March at 10am. Please contact the office if you are interested in taking part.

### Key Stage Two Classes

I am pleased to tell you that we will be starting the new KS2 classes on 5<sup>th</sup> March. Letters will be sent out to KS2 parents on Monday with full details. The children will be informed on Tuesday.

### Premises

Philippa Hind, WS Project Manager, and Denise Cormack, WS Area Building Surveyor, have been in school this week to meet with me and Mr Floyd. All works are planned to be carried out and will be completed by the end of August. This week, following a Fire Risk Assessment, additional fire extinguishers have been delivered to school and secured in fire boxes. A Health and Safety audit was completed on Friday by Jeffrey Succamore, WS Health and Safety Service. A Safeguarding audit took place over half term with Jenny Rowley, Cognus Ltd. Jenny is the safeguarding lead for London Borough of Sutton and her report has provided some helpful advice and actions for the school.



### Parent Consultation Evening

Letters will be sent home this week. Please reply as quickly as possible in order to ensure your preferred slot can be booked.

### World Book Day

World Book Day vouchers will be sent home on Thursday. Pupils are invited to dress as a book character of their choice. Entries will be judged and prizes awarded for different categories.

[World Book Day £1 and £2.50 books available this year](#)

## **Easter Bonnet Competition**

Our Easter Bonnet parade and competition will take place on Thursday 29<sup>th</sup> March. Pupils are invited to design and make a bonnet at home and bring it in for the parade. Bonnets can be worn or held in the parade.



## **Uppark**

Our Missing Child Plan includes notifying surrounding properties and asking them to be on the look-out and inform us if the child is seen. Contact made with the neighbouring National Trust property Uppark has led to an exciting opportunity for the school as the Head Gardener has expressed an interest in coming to school to work with pupils in the grounds. I have also been contacted by Sussex Gardens Trust about the 100<sup>th</sup> anniversary of the death of Humphrey Repton a landscape gardener who produced one of his famous Red Books on Littlegreen. I have also been having discussions this week about keeping sheep, chickens and rabbits in the grounds...

## **The North Wind will Blow and we shall have Snow...**

Well, the East Wind in this case but it still looks as if snow is forecast this week. If a decision is made to close the school we will notify parents via text message. A tweet will be posted on our Twitter account.

[School Twitter Account](#)

We will also inform the Local Authority. You can set up emergency school closure alerts from West Sussex via the following link

[WSCC School Closure Email Alert.](#)

We will also contact local radio, Spirit FM, who will make announcements during the morning and post a list of closed school son their website.

[Spirit FM School Closure](#)

## **Finally**

Well done to Mr Tognarelli and KS2 Pupils who went out into the cold to litter-pick around the grounds. You can see by the bags how much litter there was!

Kindest regards

Miss Ridgwell

